



NATIONAL RESIDENCE HALL HONORARY

STANDING ORDERS

The Standing Orders serve as semi-permanent guidelines to govern the operations of the National Residence Hall Honorary. Any item with the Standing Orders may be repealed with a simple majority vote of the NACURH National Residence Hall Honorary Board of Directors and a similar benchmark is required for any addition to the Standing Orders. Unless otherwise stipulated, each Standing Order shall enter into immediate effect.

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Standing Order 01 Public Access to Meetings of the NNBD

1. All meetings of the NACURH National Residence Hall Honorary Board of Directors shall be open to chapters in good standing. The following Standing Orders shall outline the procedures for open sessions of meetings.
 - a. The NACURH National Residence Hall Honorary Board of Directors maintains the privilege to enter Executive Session upon a simple majority vote of the voting members.
2. The agenda and meeting format shall be released to the Associate Directors for National Residence Hall Honorary one (1) week prior to the meeting for distribution to the chapters in good standing.
3. Individuals from chapters in good standing shall be invited to ask questions and make statements during the respective question and answer and discussion portions on behalf of their chapter immediately following the same phases made available to the Associate Directors for National Residence Hall Honorary.
 - a. Time allotted to the individuals shall be half of the time allotted to the Associate Directors for National Residence Hall Honorary.
 - b. Following the discussion phase allotted to individuals from chapters, the Associate Directors shall enter a one (1) minute discussion phase prior to voting.
4. Individuals from chapters in good standing are not granted the ability to make nor vote on any motions that may be made during the meeting.

Standing Order 02 NACURH Leadership Access to Meetings of the NNBD

1. Meetings of the NNBD shall be made open to all members of NACURH Leadership as defined within the NACURH Bylaws and the NACURH Policy Book.
2. Members of NACURH Leadership not serving on the NNBD (either as defined in the Regional Charters or as a proxy representing a NACURH entity) are granted speaking rights during all components of meetings of the NNBD including but not limited to: discussion and question and answer periods.
 - a. These same individuals are not granted rights or privileges to make or second motions or vote on behalf of an entity.
3. Members of NACURH Leadership not serving on the NNBD may be invited into Executive Sessions of the NNBD following a request from a majority of the NNBD.
 - a. Individuals are otherwise not entitled to join Executive Sessions of the NNBD.

Standing Order 03 Executive Session

1. Upon a properly made motion receiving a majority vote from the Associate Directors for National Residence Hall Honorary, the NACURH National Residence Hall Honorary Board of Directors shall have the ability to enter executive session.
 - a. When the NACURH National Residence Hall Honorary Board of Directors enters executive session, only the sitting members of the NACURH National Residence Hall Honorary Board of Directors and their invited guests shall remain in the meeting.
2. During the executive session, presentations and motions may be made, discussed, and but not voted on.
3. During the executive session, minutes shall be taken. All minutes shall be separated from the public session and approved separately by the Associate Directors for National Residence Hall Honorary.
4. Upon conclusion of all Executive Session discussions, a motion shall be required to be made and receive a majority vote of the Associate Directors for National Residence Hall Honorary to return to public session.
 - a. Once the NACURH National Residence Hall Honorary Board of Directors returns to public session, the Chair shall publish appropriate actions taken by the NACURH National Residence Hall Honorary Board of Directors.
 - b. Published actions shall be included in the public minutes.

Standing Order 04 Role of the NNBD during Meetings of the Honorary

1. During the NRHH Corporate Sessions or other meetings of the Honorary in which Chapter Representatives serve as the voting authority, an Associate Director for NRHH or their designated proxy may directly raise a question of privilege, point of order, a parliamentary inquiry or other motions as defined prior to the opening of the NRHH Corporate Sessions by the NACURH Associate for NRHH.
2. The individuals serving as the NNBD Parliamentarian and the NNBD Recording Secretary (Secretaries) shall serve in the same capacity for the NRHH Corporate Sessions or other meetings of the Honorary.
 - a. The body of Chapter Representatives shall approve the appointment of the Parliamentarian and Recording Secretary (Secretaries) for the NRHH Corporate Sessions or other meetings of the Honorary.
 - b. The NACURH Associate for NRHH may appoint additional members of the NNBD to serve as Corporate Recording Secretaries subject to approval by the body of Chapter Representatives, whose appointment will cease following the close of the Corporate Session or other meeting of the Honorary.
 - c. The NNBD Recording Secretary shall introduce a motion during the Corporate Sessions to appoint members of the NNBD to the above positions.

Standing Order 05 Amendment Summaries

1. Authors of proposed amendments to the NRHH Bylaws, Policy Book, or Standing Orders shall prepare a brief summary to be released to affiliated chapters in good standing forty-eight (48) hours prior to the beginning of the NRHH Corporate Sessions.
2. In addition to the Summaries, all amendments to the NRHH Bylaws, Policy Book, or Standing Orders shall be released in full to all chapters in good standing.
 - a. The complete voting history on an amendment shall be included in the release to chapters in good standing

Standing Order 06 Business Meeting Summaries

1. In collaboration with the NACURH NRHH Board of Directors, the NACURH Associate for NRHH shall develop key takeaways on the work accomplished by the NNBD during the various meetings held throughout the affiliation year.
 - a. These takeaways shall be distributed to the NNBD no later than one (1) week following the close of the meeting for approval, and released to affiliated chapters in good standing no later than two (2) weeks following the close of each meeting.
2. Each Quarterly Meeting should have three to five (3-5) takeaways released
3. The NRHH Annual Business Meeting and Semi-Annual Business Meeting should have five to seven (5-7) takeaways released
4. The release of Business Meeting takeaways will be released by the formats chosen by the NNBD at the start of the affiliation year and the formats can be subject to change if the NNBD and NAN decide to change it in the year.
5. The release of additional key takeaways from meetings not defined above may be made at the discretion of the NACURH Associate for NRHH in consultation with the NACURH NRHH Board of Directors.

Standing Order 07 NRHH Census Materials

1. The NRHH Census Materials shall be made accessible on a yearly basis to the members of NACURH Leadership for the broad purpose of advancing the Honorary.
2. Archived census materials shall continue to be made available to NACURH Leadership to provide additional historical perspective.

Standing Order 08 Procedures Associated with Amendments to the NRHH Bylaws

1. Following the adoption of a proposed Amendment to the NRHH Bylaws by the NACURH National Residence Hall Honorary Board of Directors, the author(s) of the amendment shall be granted the ability to amend the preamble of the amendment prior to its presentation to the NRHH Representatives.
 - a. Such amendments must be germane in nature and introduce additional information which may not be immediately known to NRHH Representatives.
 - b. Such amendments will be reviewed by the NACURH Associate for NRHH and/or the NACURH NRHH Advisor to ensure the pertinence of amendments to the preamble.
2. Amendments to the preamble made by the author(s) following adoption by the NACURH National Residence Hall Honorary Board of Directors must be communicated (via electronic mail) to the NACURH National Residence Hall Honorary Board of Directors for approval via a simple majority vote, with a deadline for approval no later than the deadline to communicate amendments to the NRHH Representatives.
 - a. The electronic mail provision may be suspended if the amendments to the preamble are received during an in-person meeting of the NNBD.
 - b. In the event the proposed amendments to the preamble do not receive a majority vote by the NACURH National Residence Hall Honorary Board of Directors, then the proposed amendment shall be presented to the NRHH Representatives as it was originally presented.
3. Proposed amendments to the NRHH Bylaws shall be presented to the NRHH Representatives as being "On behalf of the NACURH National Residence Hall Honorary Board of Directors."